

Jericho Youth Services
Summer Camp Inclusion Facilitator Job Description 2023

Position: Summer Camp Inclusion Facilitator

Duration: June 26 – August 25, 2023, 40/hrs per week

Description: Summer Camp Inclusion Facilitators are responsible for assisting children identified with special needs integrate into the summer camp program

**No vacation or personal time is granted during the contract period. Absences due to illness will require contact with the Camp Director to arrange for coverage.

Qualifications:

- Currently enrolled in University or College in Parks & Rec, PSW, ECE, Child & Youth Worker, or related field, and also enrolled for the upcoming fall semester (required for Funding)
- Experience working with children in a summer camp or after-school program preferred
- Experience supporting children/youth with special needs in a recreational setting
- Excellent communication and interpersonal skills
- Strong planning and organizational skills
- Ability to work in a team environment with other camp staff
- Enthusiasm and initiative
- Flexible and adaptable
- Must demonstrate strong leadership skills
- Valid CPR and Emergency First Aid
- Crisis Prevention and Intervention course preferred
- Level 100 - High Five Certification- Principles of Healthy Child Development an asset
- Comfortable with active participation in swimming and other high energy activities.
- Must attend all staff training dates (TBA)
- Availability to work all 9 weeks.

Responsibilities:

- Report to and under the supervision of the Camp Director and Inclusion Coordinator through the Camp Supervisor.
- Provide support to campers with special needs in camp activities as needed (either one on one or in a group).
- Support the creation of inclusive activities in the camp setting. Ensure the materials are well prepared and implement plans efficiently and effectively.
- Ensure a safe and supportive environment for campers with special needs to learn and develop self-esteem.
- Communicate with campers' parents/guardians and workers to develop strategies for support.
- Maintain open communication with the Jericho Summer Camp Supervisor and Inclusion Coordinator and meet regularly to discuss challenges and achievements (behavior issues & programming).
- Give support to all participants and volunteers during all programming including recreational time.
- Implement approved Behavioral Management techniques when appropriate.
- Follow all policies and procedures.
- Prepare and submit camp reports as necessary.
- Implement program plans efficiently and effectively.
- Ensure the safety of all program participants by inspecting equipment and facilities before, during and after program facilitation.
- Contribute positively to a fun and valuable camp experience for participants
- Ensure that any physical or verbal abuse, first aid medical attention or facility/equipment damage/needed repairs, are recorded accurately and in a timely manner (before the end of the day) on an incident report. This incident report must be submitted to the Camp Director the same day of occurrence.
- Keep a daily log book.
- Participate in weekly staff meetings and be a valuable member of a diverse staff team.
- Arrive 15 minutes prior to scheduled shift start time and be prepared to stay 15 minutes after the scheduled shift to ensure proper preparation and cleanup of facility.
- Other duties as requested by the Camp Director and/or the Inclusion Coordinator.

Jericho Youth Services is an equal opportunity employer committed to diversity and inclusion within the workplace. We will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require accommodation at any time throughout the recruitment process, please contact the HR department in advance and we will make every effort to provide appropriate assistance pursuant to the Employment Accommodation Policy. We thank all applicants and advise that only those to be interviewed will be contacted. Personal information is collected under the authority of the Municipal Act and will be used to determine eligibility for potential employment.

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- Be available for shifts between 8:30am – 4:30pm and ½ hour before and/or after care

This job posting and the job description are available at www.jerichoyouthservices.org. Interested applicants are invited to submit a cover letter and resume, clearly describing how the candidate meets the qualifications, along with position and location they are applying for, by no later than 4:30pm on Friday, March 3, 2023 to: evan.jones@jerichoys.org

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